

CITY OF MONTE SERENO

2009-2010 BUDGET



2009-2010 BUDGET TABLE OF CONTENTS

Budget Narrative	
a. Reserve Fund	Page 1
b. Budget Revenue	Page 2
c. Budget Expenditures	Page 5
Budget Schedules	Page 12
Appendix	
d. Resolution 3359, Adopting budget	

Reserve funds

Fiscal Year 2009-2010

SUMMARY

The General Fund Reserve balance as of March 31, 2009 was \$5,472,081. The General Fund Reserve is comprised of the following designations. Undesignated Reserve \$1,272,081, Economic Fluctuation Reserve \$3,500,000, Capital Improvement Program Reserve \$500,000 and Property Improvement Reserve \$200,000. The total amount in the General Fund reserve is the equivalent to over two years of City operating costs. This indicates that the City is in sound financial condition.

The total reserve balance including the General Fund, restricted Gas Tax accounts, and restricted special districts as of March 31, 2009 was \$5,649,134. These assets are invested in the State of California, Local Agency Investment Fund (LAIF). In the 2009-10 fiscal year it is estimated that the invested reserve funds will generate \$175,000 of interest income. For the fiscal year 2008-09 year end, staff projects a \$92,000 contribution to the General fund unappropriated reserve balance.

It should also be noted that the 2009-10 fiscal year budget will require a \$95,181 transfer from the Economic Fluctuation Reserve designation to offset the State's "borrowing" of property tax monies, which will be repaid to the City with interest, within three years.

Budget Revenues

Fiscal Year 2009-2010

GENERAL FUND UNRESTRICTED REVENUE

SUMMARY

For the 2009-10 fiscal year, total *operating* revenue is recommended at \$2,121,633, which amounts to a decrease of 7% from the current year end projections. The major budget categories are described below.

A. Property Tax: \$881,000 The amount for FY 2009-10 is estimated at a 11% decrease over the current year end projection. These amounts are determined based upon estimates received from the County Controllers office along with the revenue from both the VLF backfill exchange for property taxes and Tax Equity Allocation. This amount also allows for the State's proposal to "borrow" 8% or \$90,000 of the City's property tax monies, this amount plus interest must be repaid to the City within three years.

B. Real Property Transfer Tax: \$40,000 The real property transfer tax revenue bears a direct relationship to the amount of real estate sales activity occurring in the City.

C. Licenses and Permits: \$ 506,100 Business license fee projections are adjusted based upon current year actual receipts, this amount is highly dependent upon the volume of construction activity occurring in the City. Building permit activities are projected at a 10% decrease from the current year end estimate. Zoning fee revenues are expected to remain stable.

D. Franchise Tax: \$187,000 The total franchise tax revenue is projected to remain essentially the same as current year end projection. All franchise fees projections are based upon current year receipts.

E. Miscellaneous Revenue: \$36,852 The total miscellaneous revenue is budgeted at a 42% decrease from the 2008-09 receipts. This decrease is attributed solely to the anticipated State's budget elimination of the COPS grant allocation of (\$100,000). The AB 939 (recycling incentive) revenue is expected to remain approximately the same as current year end projection. The abandoned vehicle program revenue is projected based upon actual receipts in 2008-09. The insurance refund varies year-to-year and is influenced by claim experience. The microfilm fee is a surcharge upon building permits, the proceeds of which must be used to digitize building and planning records into computer disk storage. Reimbursement for publications is budgeted based on current year collection experience. Debt collection is an account to allow for monies owed to the City to be accounted for separately.

F. State Subventions: \$17,000 This budget amount is a 46% reduction from fiscal year 2008-09 year end projection. This reduction is attributed solely to the miscellaneous state funds for the Beverage Recycling Grant monies received current fiscal year but not expected in FY 2009/10. State sales and use tax, distributed on a per capita basis, is budgeted at the same level as the current year end projection. The Vehicle License Fee (VLF) amount has been adjusted to reflect the Governor's budget of a permanent reduction of the VLF rate from 2% to .0.65% (its current effective rate).

G. Interest Earnings: \$175,000 The interest earned is a direct result of the City's unappropriated General Fund balance in LAIF and the local money market account. The LAIF interest rate has dropped from 3.4% in April 2008 to 1.6% for April 2009.

RESTRICTED REVENUE

A. Law Enforcement Tax: \$183,150 This amount represents the current Police Tax Assessment of \$150 per parcel. The City's cost for law enforcement services is \$500,228 (including Cal I.D & Equipment.). The net expenditure from the General Fund in the amount of \$317,078 is needed to support this service.

B. Road Impact Fees: \$100,000 This fee bears a direct relationship with the building activity in the City. These collected fees are use to maintain City streets worn or damaged from construction activity.

C. Traffic Safety: \$4,000 The amount recommended is based upon current year estimated receipts in traffic fine revenue.

D. State Gas Tax: \$60,000 The gas tax revenue accounts annual receipts are budgeted to stay the same as the current year end projection. **State Gas Tax Reserve Transfer and Interest Income:** Interest earned on the Gas Tax reserve balance is projected at \$5,000. The interest earnings, road impact fees and ARRA funds will make up the difference between the annual State gas tax revenue received and the cost of the recommended street projects.

E. Storm Drain Fees: \$62,485 Storm drain fee revenue is derived from several sources. The City collects a storm drain development fee on new construction that is estimated at \$1,200 per parcel. The Nonpoint Source Program leases the City Hall annex building from the City. West Valley Sanitation District reimburses the City for the cost of storm drain maintenance. **Storm Drain Reserve Transfer** \$50,000 to cover the costs of the Bicknell Road storm drain project as per the City Engineers proposals.

SPECIAL DISTRICTS/ FUNDS

A. Post Office: \$36,000 The Post Office is operated under contract with the U.S. Postal Service.

B. Loma Serena Lighting District: \$1,720 The budgeted amount is based upon estimates received from the County Controllers office.

C. Rose/ Andrews Lighting District: \$1,215 The budgeted amount is based upon the annual levy set by the City Engineer.

Budget Expenditures

Fiscal Year 2009-2010

GENERAL OPERATING BUDGET

SUMMARY

The General Operating Budget represents all of the operating expenditures for City services. The fiscal year 2009-10 total operating expenses are proposed to decrease by 7% from FY 2008-09 year end estimates. The total budget proposed for fiscal year 2009-10 is \$2,121,633 including law enforcement services.

Each operating budget account is described in the following discussion. The numbers in the left margin correspond to the account numbers contained in the budget schedules.

A. CITY ATTORNEY

The City Attorney operating unit is recommended to decrease from the FY 2008-2009 year end projections to \$79,278.

425 - Retainer: \$58,278 This amount is budgeted including a 2% COLA increase over the current fiscal year.

427 - Code Enforcement/Litigation: \$20,000 This budgeted amount is used for litigation activity.

428 - Special Projects: \$0 There are no special project services anticipated.

435 - Meetings & Travel: \$1,000 This expense is allocated for the annual League of California Cities City Attorney conference.

B. CITY AUDIT

The total is recommended at \$27,500 in FY 2009-10.

470 - Audit: \$24,000 Recommended budgeted amount for independent audit services provided by the City's Auditor. The amount also provides for the legally required Annual State Controllers Report preparation.

472 - Accounting Assistance: \$0.

480 - Miscellaneous: \$2,000 This amount is recommended to pay the cost of various bank fees including new check processing fees and credit card activity.

472 - Gas Tax Audit: \$1,500 Recommended for the costs of State review and audit of Gas Tax accounting records.

C. GENERAL GOVERNMENT

The total recommended for general government services and supplies is \$278,872. This amount includes the Civic Facility Master Plan Phase II expense (\$50,000) and the Councilmember compensation expense (\$20,000) scheduled for Fiscal Year 2009-10.

505 - Council Travel, Meetings and Protocol: \$25,000 Recommended at the same level as the current fiscal year to allow for various City Council and Commission activities.

508 - Councilmember compensation: \$20,000 is budgeted to cover the newly approved City Councilmember compensation benefit.

510 - Council Self Paid Benefit: \$11,652 this amount represents no cost to the City and allows Councilmembers to purchase health insurance through the City's programs at the Councilmember's expense. The revenue to cover this cost is shown in revenue account 01-289.

515 - Council Memberships: \$7,300 This account is used to pay the City's membership in the Association of Bay Area Governments (ABAG), the League of California Cities (LCC), and the Santa Clara County Cities Association (SCCCA).

520 - Elections: \$0 There are no elections scheduled in FY 2009-10.

521 - Municipal Code Revisions: \$2,000 This a nominal amount to cover the codification of municipal code changes during the fiscal year.

522 - Environmental Services: \$12,700 This account is used to pay the cost of resident's participation in the Household Hazardous Waste (HHW) Program operated by Santa Clara County. Currently this program is used by only 6% of the Monte Sereno households. This budget amount also accounts for the expenses for the West Valley Solid Waste Management Program.

535 - Professional Services: \$59,000 This budgeted amount allows for the Master Plan Phase II (\$50,000), the IT consultant and other various professional consultants.

540- Insurance: \$58,000 The budget amount is recommended based upon actuarial estimates provided by the insurance authority and covers the cost of fire, casualty, and liability insurance coverage.

545 - Code Enforcement: \$30,000 This account provides for code enforcement contract services.

550 - Community Assistance: \$15,000 This anticipates City provided support to the Housing Trust of Santa Clara County (\$7,500), Los Gatos Community Concert Association (\$1,000), A Place for Teens (\$2,000), Joint Venture Silicon Valley (\$1,000),

United Way 2-1-1-program (\$1,000) and the community garage sale (\$1,400). The amount recommended would allow for continuing funding of those programs and the opportunity to honor new requests that arise during the year.

555 - Emergency Services: \$8,000 This amount is budgeted to cover the costs of the City's share of the Radio Interoperability Project. This countywide project will link law enforcement CAD to CAD systems, establish the Silicon Valley Regional Communication System (SVRCS), E-Comm-microwave network connecting dispatch centers county-wide and Data Interoperability Project-RMS, which will link local law enforcement records managements systems to allow exchange of public safety information between network participants .

565 - Legal Ads: \$400 This account is used to pay the publication costs of all legal advertising and recording fees.

570 - General Plan Revision: \$0 The general plan revision was completed in the current fiscal year.

575 - Miscellaneous: \$500 This account is used to refund fees approved by the City Council.

576 - Sales Tax: \$100 This account is used to pay sales tax to the State of California on the amount collected for reproducing documents.

585 - Animal Control: \$29,220 Animal control, animal shelter and licensing services are provided to the City under the Silicon Valley Animal Control Authority. The amount recommended for 2009-10 is consistent with the Joint Powers Agreement for operating expenses.

D. PERSONNEL

Overall, personnel costs have increased by 3% over current year end projections. The proposed budget allows for a 2% COLA and appropriate step increases within the approved ranges as authorized by the City Manager.

605 - Regular Full-time Employees: \$630,303 The budgeted amount is recommended to cover the costs of employee salaries.

610 - Overtime: \$0 No amount for overtime is recommended based upon the practice of requiring employees to take compensatory leave in lieu of payment.

615 - Part-time Employees: \$26,255 The amount recommended provides for the continuation of the part-time administrative clerk and allows for a 2% COLA increase.

620 - Long Term Disability: \$8,000 The amount recommended provides for long term disability insurance for all permanent full-time employees.

625 & 627 - Retirement: \$129,054 The Public Employees Retirement System sets the City's rate based upon an actuarial study.

630 - Health; **Account 635 - Dental**; **Account 660 - Deferred Compensation**; and **Account 665 - Benefits Allowance**: \$78,599 The sum of these four accounts represents the total approved for employee health insurance and optional benefits. The amount included in each account represents a forecast of the election to be made by each employee for use of the benefits. Insurance costs are expected to continue to increase for fiscal year 2009-10.

642 - Workers Compensation: \$17,674 The workers compensation rate is recommended based upon the insurance carrier's actuarial study.

645 - Social Security \$44,308 and **Account 647 - Medicare**: \$10,362 Both of these accounts fund mandatory payment based upon percentage formulas defined by the Federal government.

655 - Tuition Reimbursement: \$0 Most training and improvement courses are covered under line item # 01-770 Training.

E. ADMINISTRATION

The Administration expenses for services and supplies is budgeted at \$238,000.

705 - Office Utilities: \$7,100 This amount is based upon continuation of current services.

710 - Office Supplies: \$8,000 This account is used to purchase all consumable supplies and small equipment items. The largest single expense category is for paper products.

711 - Postage: \$7,000 This is an account established to better track all postage expenses.

715 - Office Equipment Maintenance: \$6,500 Maintenance of the copier machine and phone system, the annual maintenance of the computer storage of City permits and other records and the annual maintenance on the City Hall alarm system. This account is also used for repair of all other office equipment such as the computer printer and fax machine.

720 - Communications: \$8,200 Telephone charges, Internet access charges, alarm monitoring charges, and cell phone charges are paid from this account.

725 - Reproduction and Printing: \$15,000. This account is used to pay the production costs of the City newsletter, reproduction costs of plans, and the printing of forms.

740 - Meetings, Travel and Mileage Reimbursement: \$19,000. This account is used to compensate employees for use of their private vehicles for City business and to pay the costs of meeting attendance.

745 - Publications, Books and Memberships: \$6,200 This account is recommended to decrease slightly from the current year end estimate. It is also used to purchase updates to the State Code volumes used by staff. The amount also covers the expense of memberships in professional organizations such as the International Conference of Building Officials. Other memberships include the Santa Clara County City Manager's

Association, International Institute of City Clerks, the City Clerk's Association of California and the American Planning Association.

765 - Contract Services: \$150,000 This account is utilized to provide engineering services for structural plan checks of building plans, and for the contract City Engineer. The amount budgeted and the need for contract services is directly correlated to construction activity. The budgeted amount is based upon the existing volume of construction activity this current fiscal year. All costs for engineering plan checks are directly passed on to the applicants. Refer to the plan check and building permit account #01-236. (This revenue account includes revenues received from applicants for engineering plan checks).

770 - Training: \$6,000 The recommended amount is unchanged from the current fiscal year end projections for employee training. This account is used to pay for conference registration and course fees. Each staff person attends at least one professional training course during the year.

999 - City Manager Revolving Account: \$5,000 The amount recommended is the same as the current fiscal year and is used at the discretion of the City Manager.

F. EQUIPMENT AND IMPROVEMENTS

805 - Office: \$5,000 This budget recommendation allows for the replacement of office furniture and equipment.

810 - Field: \$200 Miscellaneous field supplies.

811 - Computer/Software: \$7,000 This budget amount will cover the costs of all necessary computer equipment and accessories including software updates.

815 - Building: \$5,000 This budget item allows for miscellaneous building and security improvements.

LAW ENFORCEMENT BUDGET

The amount recommended for contract police services, \$471,128, represents a \$24,562 increase (5.5%) over the current year. The payment to the County of Santa Clara for jail booking charges and the automated CAL-ID system is recommended at the same level as the current fiscal year, in the amount of \$4,100. This budget also allows for the purchase of a license plate reader for the LGMS Police Department (\$25,000)

The total amount for Law Enforcement Services including CAL-ID and equipment is \$500,228 which will require a \$317,078 contribution from the general fund. No change to the current level of service is recommended.

CAPITAL IMPROVEMENT BUDGET

A. FACILITIES MAINTENANCE

The two accounts which are used for City Hall buildings and grounds maintenance, repair and construction are grouped together.

860 - Buildings and Grounds Maintenance: \$16,000 This account is used to pay the costs of janitorial service for the City Hall buildings and carpet and floor cleaning as well as the grounds landscaping maintenance. Also included is an amount for emergency repair or service such as plumbing or pest control.

920 - Building and Grounds Construction: \$20,000 This amount will be used to make various improvements to City Hall and includes replacement of the HVAC system in the annex building.

B. MAINTENANCE

845 - Street Maintenance: \$150,000 This budget amount allows for street maintenance work deemed necessary by the City Engineers and miscellaneous and unanticipated street repairs (i.e. pot holes and other road damage).

850 - Storm Drain Maintenance: \$3,000 This amount allows for annual and emergency maintenance to the storm drains.

865 - Street Sweeping: \$5,528 This amount is budgeted at the same level as FY 2008-09 and allows for the continuation of all City streets being swept, quarterly.

870 - Traffic Safety: \$20,000 The cost for street lighting on Winchester Blvd., Saratoga-Los Gatos Road, and one light on Daves Avenue total an estimated \$3,000. Also included in this account are routine replacement of street name signs and repainting of worn pavement markings. \$10,000 for any traffic safety improvements deemed necessary.

875 - Congestion Management: \$2,070 Under terms of State law each county must have a traffic congestion management planning agency. City participation is necessary to maintain eligibility for certain gas tax revenues. The \$2,070 expenditure recommendation represents the City's designated share of costs for participation in the Santa Clara County Congestion Management agency.

C. CONSTRUCTION

901- Road Project Engineering and Design \$60,000 is budgeted for projected engineering services per City Engineers proposal.

905 -Road Project: \$ 190,000 Daves Avenue improvements per the City Engineers proposal. This expense is partially offset with ARRA Revenues.

910 - Storm Drains: \$50,000 Bicknell Road covert storm drain construction projects per the City Engineers proposal.

915 - Traffic Safety: \$0.

SPECIAL DISTRICT AND ENTERPRISE FUNDS

A. POST OFFICE CONTRACT STATION

Monte Sereno is one of only two cities in the greater Bay Area to operate a Post Office contract station within the City Hall, utilizing City staff. The Post Office operation is intended to be self-funding; the US Postal Service contract pays the City a flat rate revenue to cover the following expenses.

580 - Post Office Expenses: \$4,000 The amount for Post Office operating expenses such as postage meter rental and supplies based on the current expenses.

606 - Payroll: \$19,178 The Post Office is staffed with one part-time Postal Clerk position. The amount recommended in this account will cover employee salary and the same salary adjustment recommended for other hourly employees.

615 - Payroll seasonal: \$0 This position will be filled with the existing City staff when assistance is necessary.

626 - PERS: \$3,770 The amount budgeted for the retirement system is based upon rates established by the Public Employees Retirement System.

646 & 648 - Medicare and Social Security: \$1,469 The amounts recommended for Medicare and Social Security are defined by federal law.

B. LOMA SERENA LIGHTING DISTRICT

935 - The amount of \$2,100 is budgeted at the same level as the current fiscal year end estimate to pay the electric charges for the operation of street lights within the district boundaries.

C. ROSE/ ANDREWS LIGHTING DISTRICT

945 - \$1,200 No change is recommended in the amount budgeted to pay the electric charges for the operation of street lights within the district boundaries and the administrative charges for complying with state law in establishing the annual fee.

**CITY OF MONTE SERENO
2009/2010 FISCAL YEAR BUDGET**

OPERATING BUDGET

2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
-------------------	-------------------	-------------------	-----------------------------------	-------------------

REVENUES					
Property Tax	1,007,344	1,058,899	981,000	993,000	881,000
Real Property Trans.	51,312	56,584	50,000	35,000	40,000
License and Permits	591,554	589,349	521,000	581,300	506,100
Franchise Tax	149,314	183,767	180,000	185,973	187,000
Miscellaneous	160,884	146,601	45,904	87,569	36,852
State Collected Tax	49,206	36,123	30,100	37,000	17,000
Law Enforce. Tax (Rstrt)	181,243	181,320	183,150	183,150	183,500
Interest from the Gen Fund Reserve	259,811	239,153	250,000	175,000	175,000
Transfer from E.F. Reserve	0	0	0	0	95,181
TOTALS	2,450,668	2,491,796	2,241,154	2,277,992	2,121,633
EXPENSES					
City Attorney	96,077	96,390	103,136	88,136	79,278
City Audit	22,819	24,093	27,000	27,200	27,500
General Government	302,209	361,252	232,904	335,998	278,872
Personnel	729,722	869,447	932,245	918,844	944,555
Administrative	302,373	368,936	258,100	316,367	238,000
Equipment & Building Maintenance	66,169	95,884	51,200	48,734	53,200
Police Services	386,908	416,920	465,161	450,146	500,228
SUBTOTAL OPERATING EXPENSES	1,906,277	2,232,922	2,069,746	2,185,425	2,121,633
Add into General Fund Reserve	544,391	258,874	171,408	92,567	0
TOTALS	2,450,668	2,491,796	2,241,154	2,277,992	2,121,633

CAPITAL BUDGET

2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
-------------------	-------------------	-------------------	-----------------------------------	-------------------

REVENUES					
Traffic Safety+ Road Impact fees	18,679	441,395	295,000	316,000	194,000
Gas Tax + Interest + Transfer	111,139	82,209	75,000	65,000	150,000
Storm Drain + Transfer	20,687	18,358	16,485	23,485	62,485
Special Districts	39,111	39,132	38,995	39,235	38,935
TOTALS	189,616	581,094	425,480	443,720	445,420
EXPENSES					
Maintenance	40,490	479,420	188,528	167,900	180,598
Construction	40,800	8,274	150,000	180,850	210,000
Special Districts	28,139	39,682	31,314	30,207	31,717
SUBTOTAL	109,429	527,376	369,842	378,957	422,315
Interest allocation to Restrict Fund	80,187	53,718	55,638	64,763	23,105
TOTALS	189,616	581,094	425,480	443,720	445,420

**CITY OF MONTE SERENO
2009/2010 FISCAL YEAR BUDGET**

REVENUE SUMMARY

2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
-------------------	-------------------	-------------------	-----------------------------------	-------------------

I. Unrestricted Revenue and Interest	2,269,425	2,310,476	2,058,004	2,094,842	1,842,952
II. Restricted Revenue and Interest	331,748	723,282	569,635	587,635	454,985
III. Special District Funds Revenue	39,111	39,132	38,995	39,235	38,935
IV. Transfer from Restricted Reserve	0	0	0	0	135,000
V. Transfer from Economic Fluctuation Reserve	0	0	0	0	95,181
SUBTOTAL	2,640,284	3,072,890	2,666,634	2,721,712	2,567,053
Deduct Alloc. to "Reserve"	624,578	312,592	227,046	157,330	23,105
TOTAL REVENUE AVAIL.	2,015,706	2,760,298	2,439,588	2,564,382	2,543,948

EXPENDITURE SUMMARY

2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
-------------------	-------------------	-------------------	-----------------------------------	-------------------

I. Operating	1,906,277	2,232,922	2,069,746	2,185,425	2,121,633
II. Addition to General Fund Reserve	544,391	258,874	171,408	92,567	0
III. Capital Improvements	81,290	487,694	338,528	348,750	390,598
IV. Special Districts	28,139	39,682	31,314	30,207	31,717
V. Addition to Restricted Fund Reserve	80,187	53,718	55,638	64,763	23,105
TOTAL	2,640,284	3,072,890	2,666,634	2,721,712	2,567,053

**CITY OF MONTE SERENO
2009/2010 FISCAL YEAR BUDGET**

I. GENERAL UNRESTRICTED

FUND ACCT	2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
--------------	-------------------	-------------------	-------------------	-----------------------------------	-------------------

A. Property Tax						
Secured	01-202	913,993	964,753	900,000	919,000	811,000
Unsecured	01-204	53,687	52,838	53,000	56,000	52,000
Homeowners Exemption	01-210	5,648	5,533	3,000	3,000	3,000
Supplemental Prop Tax/SB813	01-214	34,016	35,775	25,000	15,000	15,000
TOTAL		1,007,344	1,058,899	981,000	993,000	881,000

B. Real Prop Trans	01-222	51,312	56,584	50,000	35,000	40,000
--------------------	--------	--------	--------	--------	--------	--------

C. License & Permits						
Business Lic.	01-232	43,917	46,920	42,000	44,000	39,000
Construction Tax	01-234	33,759	30,900	30,000	40,000	36,000
Construction Permits	01-236	401,972	375,727	350,000	350,000	315,000
Grading Permits	01-237	24,366	36,150	20,000	43,000	38,700
Subdivision Fee	01-240	0	0	0	18,300	0
Zoning Fees	01-242	80,760	89,823	72,000	80,000	72,000
Encroachments	01-244	6,780	9,829	7,000	6,000	5,400
TOTAL		591,554	589,349	521,000	581,300	506,100

D. Franchise Tax						
Gas	01-262	16,752	14,780	15,000	17,284	17,000
Electricity	01-263	38,146	37,986	37,000	41,068	41,000
Water	01-264	15,199	16,011	16,000	16,621	16,000
Solid Waste/Recycle	01-266	44,849	77,963	82,000	80,000	82,000
Cable TV	01-268	34,368	37,027	30,000	31,000	31,000
TOTAL		149,314	183,767	180,000	185,973	187,000
Interest-General Fund	01-282	259,811	239,153	250,000	175,000	175,000

E. Miscellaneous						
Merchant Credit service fee	01-286	0	0	1,000	600	600
AB939 (recycle incentive)	01-287	10,480	1,348	2,000	1,300	1,300
AVASA Abandoned Vehicle	01-288	1,530	2,172	2,000	1,500	1,500
Council self paid benefit	01-289	11,200	11,304	11,604	11,604	11,652
Insurance rebates	01-290	4,852	4,959	5,000	9,000	6,000
Microfilm Fee	01-291	6,905	6,722	6,000	5,500	5,000
Miscellaneous	01-292	112,191	103,176	4,000	50,165	2,000
Alarm Soundings	01-293	75	3,150	3,500	2,000	2,000
Reimb. Publication	01-294	1,051	719	800	1,000	800
Debt Collection	01-295	12,600	13,051	10,000	5,500	6,000
TOTAL		160,884	146,601	45,904	87,569	36,852

**CITY OF MONTE SERENO
2009/2010 FISCAL YEAR BUDGET**

FUND ACCT	2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
--------------	-------------------	-------------------	-------------------	-----------------------------------	-------------------

(CONT.)

I. GENERAL UNRESTRICTED

F. State Subventions						
Sales/Use Tax incl. 1/2%	01-296	19,251	15,918	15,000	7,000	7,000
Motor Vehicle Lic fees	01-300	21,620	15,205	15,000	10,000	10,000
Off Highway	01-301	0	0	100	0	0
Miscellaneous State/County	01-305	8,335	5,000	0	20,000	0
TOTAL		49,206	36,123	30,100	37,000	17,000
GENRL. UNRESTR. TOTAL		2,269,425	2,310,476	2,058,004	2,094,842	1,842,952

II. RESTRICTED REVENUES

A. Law Enforcement Tax		03-316	181,243	181,320	183,150	183,150	183,500
TOTAL			181,243	181,320	183,150	183,150	183,500
B. Road Impact Fees		01-246	12,240	35,941	90,000	112,000	100,000
TOTAL			12,240	35,941	90,000	112,000	100,000
C. Traffic Safety Bails & Fines		05-322	3,679	5,454	5,000	4,000	4,000
Misc Traffic Safety(ARRA)		05-323	15,000	400,000	0	0	90,000
Traffic safety transfer		05-025	0	0	200,000	200,000	0
TOTAL			18,679	405,454	205,000	204,000	94,000
D. Gas Tax Revenue							
Gas Tax 2107/2106/2105		12-328	95,692	68,476	65,000	60,000	60,000
Gas Tax Eng		15-330	0	0	0	0	0
Gas Tax Interest		12-332	15,447	13,733	10,000	5,000	5,000
Gas Tax Reserve Transfer		12-025	0	0	0	0	85,000
TOTAL			111,139	82,209	75,000	65,000	150,000

E. Storm Drain							
Storm Drain Devel. Fees		25-352	6,806	5,664	3,000	16,000	5,000
Nonpoint Source Prog Rent		25-353	4,830	4,485	4,485	4,485	4,485
Drain maintenance reimbursement		25-354	9,051	8,209	9,000	3,000	3,000
Storm Drain Fund Transfer		25-025	0	0	0	0	50,000
TOTAL			20,687	18,358	16,485	23,485	62,485
RESTRICTED FUNDS TOTAL			331,748	723,282	569,635	587,635	589,985

**CITY OF MONTE SERENO
2009/2010 FISCAL YEAR BUDGET**

FUND ACCT	2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
-----------	----------------	----------------	----------------	-----------------------------	----------------

III. SPECIAL DISTRICT/ FUNDS					
A. Post Office					
Post Office Revenue	06-270	36,000	36,000	36,000	36,000
SUBTOTAL		36,000	36,000	36,000	36,000

B. Loma Serena					
Secured	40-366	1,687	1,715	1,500	1,800
Unsecured	40-368	135	132	200	150
Homeowners Exempt	40-370	0	0	0	0
BIPTR/SB813	40-378	87	82	80	70
SUBTOTAL		1,909	1,929	1,780	2,020

C. Rose/Andrews Lighting					
Secured	50-402	1,202	1,203	1,215	1,215
Delinquent	50-405	0	0	0	0
SUBTOTAL		1,202	1,203	1,215	1,215
SPEC DIST FUNDS TOTAL		39,111	39,132	38,995	39,235
				38,935	

**CITY OF MONTE SERENO
2009/2010 FISCAL YEAR BUDGET**

**I. GENERAL OPERATING
Budget**

FUND ACCT	2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
--------------	-------------------	-------------------	-------------------	-----------------------------------	-------------------

A. City Attorney						
Retainer	01-425	55,418	57,135	57,136	57,136	58,278
Code Enforce/Litigation	01-427	40,659	39,255	45,000	30,000	20,000
Special Projects	01-428		0	0	0	0
Mtg, Trv, Prot.	01-435	0	0	1,000	1,000	1,000
TOTAL		96,077	96,390	103,136	88,136	79,278

B. City Audit						
Audit	01-470	19,612	20,500	24,000	24,000	24,000
Accounting Asst.	01-472	0	0	0	0	0
Gas Tax Audit	12-472	2,393	1,693	1,500	1,500	1,500
Miscellaneous	01-480	814	1,900	1,500	1,700	2,000
TOTAL		22,819	24,093	27,000	27,200	27,500

C. General Government						
Council Trvl, Mtgs. & Protocol	01-505	25,997	22,513	25,000	25,000	25,000
Council compensation	01-508	0	0	0	0	20,000
Council self paid benefits	01-510	10,488	9,478	11,604	11,604	11,652
Council Membership	01-515	6,852	7,239	7,300	7,300	7,300
Elections	01-520	9,843	0	10,000	5,000	0
City Code Revisions/Updates	01-521	1,033	1,904	2,000	1,800	2,000
Environmental Svcs	01-522	7,027	9,980	9,000	12,700	12,700
Professional Services	01-535	5,045	9,875	21,500	60,000	59,000
Insurance	01-540	50,483	51,536	52,000	50,940	58,000
Code Enforcement	01-545	42,834	30,343	30,000	27,000	30,000
Community Assist.	01-550	7,834	8,600	15,000	13,000	15,000
Emergency Svcs	01-555	545	504	8,500	27,499	8,000
Newspaper Ads/Recorder fees	01-565	887	288	400	400	400
General Plan Revise	01-570	57	80,657	5,000	7,100	0
Misc/Refunds	01-575	105,929	100,179	500	58,000	500
Sales Tax	01-576	84	82	100	55	100
Animal Control	01-585	27,271	28,074	35,000	28,600	29,220
TOTAL		302,209	361,252	232,904	335,998	278,872

**CITY OF MONTE SERENO
2009/2010 FISCAL YEAR BUDGET**

FUND ACCT	2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
--------------	-------------------	-------------------	-------------------	-----------------------------------	-------------------

D. Personnel						
Reg Full Time	01-605	479,731	569,888	611,927	611,927	630,303
Overtime	01-610	0	0	0	0	0
Part Time	01-615	27,539	25,168	23,827	24,600	26,255
Ltdi Lif Ins	01-620	6,444	7,509	7,600	8,000	8,000
Rtrmnt Employer	01-625	63,556	77,969	80,511	83,000	83,094
Rtrmnt Employee	01-627	35,130	41,513	44,502	44,670	45,960
Health Insurance	01-630	19,447	24,754	24,616	32,075	32,932
Dental Insurance	01-635	5,308	6,777	6,777	6,776	6,777
Workers Comp	01-642	20,524	16,740	31,717	17,305	17,674
Social Security	01-645	29,496	35,058	43,525	40,000	44,308
Medicare	01-647	8,078	9,598	10,179	10,117	10,362
Unemployment	01-650	0	6,773	0	0	0
Tuition Reimb	01-655	0	0	0	0	0
Deferred Compensation	01-660	16,020	22,102	23,100	18,667	18,163
Benefits Allowance	01-665	18,449	25,598	23,964	21,707	20,727
TOTAL		729,722	869,447	932,245	918,844	944,555
E. Administration						
Office Utilities	01-705	7,059	7,202	7,100	6,900	7,100
Office Supplies	01-710	10,205	8,989	9,000	8,000	8,000
Postage	01-711	6,250	7,222	7,000	6,500	7,000
Office Equipment Maintenance	01-715	5,073	6,335	6,500	7,000	6,500
Communications	01-720	7,527	10,193	8,000	8,200	8,200
Reproduction/Printing	01-725	14,870	14,195	15,000	15,000	15,000
Mtgs/Travel/Mileage reimburse	01-740	18,116	21,652	19,000	21,777	19,000
Pubs/Books/Memberships	01-745	3,011	6,172	6,500	6,500	6,200
Contract Services	01-765	226,044	282,162	170,000	230,000	150,000
Training	01-770	3,241	2,892	5,000	6,000	6,000
Miscellaneous	01-775	0	0	0	0	0
City Manager Revolving Account	01-999	977	1,922	5,000	490	5,000
TOTAL		302,373	368,936	258,100	316,367	238,000
F. Equipment/Improvements						
Office	01-805	4,643	5,250	5,000	5,000	5,000
Field	01-810	47	0	200	0	200
Computers, Hard/Software	01-811	8,656	24,672	10,000	6,500	7,000
Building	01-815	17,884	3,322	5,000	4,000	5,000
TOTAL		31,230	33,244	20,200	15,500	17,200
G.						
Police Services	03-545	382,858	413,488	461,061	446,566	471,128
Booking and CAL-ID	03-546	4,050	3,432	4,100	3,580	4,100
Equipment	03-547	0	0		0	25,000
TOTAL Law Enforcement		386,908	416,920	465,161	450,146	500,228
TOTAL OPERATING BUDGET		1,906,277	2,232,922	2,069,746	2,185,425	2,121,633

**CITY OF MONTE SERENO
2009/2010 FISCAL YEAR BUDGET**

**II. CAPITAL IMPROVEMENT
Budget**

FUND ACCT	2006/07 Actual	2007/08 Actual	2008/09 Budget	2008/09 Year End Projection	2009/10 Budget
--------------	-------------------	-------------------	-------------------	-----------------------------------	-------------------

A. Facilities Maintenance						
Building and Grounds Maint	01-860	13,650	16,273	16,000	16,000	16,000
Building and Grounds Const	01-920	21,289	46,367	15,000	17,234	20,000
SUBTOTAL FACILITIES MAINTENANCE		34,939	62,640	31,000	33,234	36,000
B. Maintenance						
Streets Maint. & Repair	12-845	17,510	439,028	150,000	142,302	150,000
Storm Drain Maintenance	25-850	9,051	8,628	9,000	3,000	3,000
Nonpoint Admin	25-805	0	0	0	0	0
Street Sweeping	12-865	2,663	4,356	5,528	5,528	5,528
Traffic Safety	05-870	9,334	25,408	22,000	15,000	20,000
Congestion Management	12-875	1,932	2,000	2,000	2,070	2,070
SUBTOTAL MAINTENANCE		40,490	479,420	188,528	167,900	180,598
C. Construction						
Road Project Eng/Design	01-901	0	0	0	0	60,000
Road Project	01-905		0	0	24,850	
Road Project	12-905	40,800	8,274	150,000	156,000	100,000
Storm Drains	25-910	0	0	0	0	50,000
Traffic Safety	05-915	0	0	0	0	0
SUBTOTAL CONSTRUCTION		40,800	8,274	150,000	180,850	210,000
TOTALS		81,290	487,694	338,528	348,750	390,598

||III. SPECIAL DIST. ACCOUNTS

A. Post Office Expenses						
Payroll	06-606	17,741	18,273	18,861	18,584	19,178
Payroll part-time	06-615	0	0	0	0	0
PERS	06-626	2,945	3,681	3,709	3,737	3,770
Soc Sec	06-646	1,099	1,132	1,170	1,151	1,190
Medicare	06-648	257	264	274	269	279
Ben Allow	06-666	0	0	0	0	0
SUBTOTAL POST OFFICE		24,396	36,095	28,014	26,941	28,417
B. Loma Serena Ltg						
	40-935	2,503	2,387	2,100	2,066	2,100
C. Rose/Andrews						
	50-945	1,240	1,200	1,200	1,200	1,200
TOTAL SPEC DISTRICTS		28,139	39,682	31,314	30,207	31,717

RESOLUTION NO. 3359
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTE SERENO
ADOPTING THE BUDGET FOR THE CITY OF MONTE SERENO FOR THE FISCAL
YEAR 2009-2010 AND MAKING APPROPRIATIONS THEREFORE

WHEREAS, there has been presented to this Council for its consideration and adoption an annual budget ("Budget") for the City of Monte Sereno for the fiscal year 2009-10; and

WHEREAS, the City Council has considered the Budget; and

WHEREAS, the City Council has approved the Budget, the total amount of operating expenditures for all funds is \$ 2,121,633 and the total amount of the capital budget for all funds is \$445,420 for a total Budget of \$2,567,053.

BE IT RESOLVED by the City Council of the City of Monte Sereno that the Budget is hereby adopted as the Budget for the City of Monte Sereno for the fiscal year 2009-10.

BE IT FURTHER RESOLVED that amounts set out as expenses in the Budget for the purposes expressed therein are hereby appropriated.

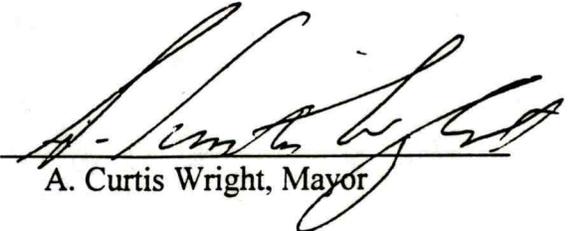
REGULARLY passed and adopted this 2nd day of June 2009.

AYES: Councilmembers Anstandig, Garner, Perry, Malloy, Mayor Wright

NOES: None

ABSTAIN: None

ABSENT: None

BY: 

A. Curtis Wright, Mayor

ATTEST:


Andrea M. Chelemengos, City Clerk