



CITY OF MONTE SERENO
18041 Saratoga-Los Gatos Road
Monte Sereno, CA 95030
Phone (408) 354-7635 Fax (408) 395-7653
www.cityofmontesereno.org

ALTERNATE MATERIALS OR METHODS OF CONSTRUCTION APPLICATION

Building Fee: \$220 base fee plus \$110/hour after the first 2 hours.

Submit two copies of all documents, including plans showing the proposed alternate. All attachments must be 8 1/2" x11" or 11" x17".

Under the authority of the City of Monte Sereno Municipal Code section 9.05.190.15 the undersigned requests approval of alternate materials, alternate design and methods of construction for:

Project Name: _____ **Permit Number:** _____

Project Address: _____

Occupancy Group: _____ **Type of Construction:** _____

Sprinklers (Y/N): _____ **No. of Stories:** _____ **Floor Area:** _____

Describe Use: _____

Subject of Alternative: *(A brief description of the item must be included here even if additional documents are attached).*

Code Requirement (specify code section):

Alternate Proposed *(A brief description must be included even if additional documents are attached):*

Justification (Attach copies of any reference, test reports, expert opinions, etc. The Chief Building Official may require that a consultant be hired by the applicant to perform all applicable tests, research and analysis and submit a full report of evaluation to the Building Division for consideration and approval). ***A brief description must be included here even if additional documents are attached***

Application submitted by:

Owner Name (print)

Owner Signature

Architect/Engineer (print)

Architect/Engineer Signature

Contractor (print)

Contractor Signature

Architect or Engineer must wet stamp all documents

(STAFF USE ONLY)	
Findings:	_____

<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
BUILDING OFFICIAL: _____	
FIRE CHIEF (If Applicable): _____	

CONDITIONS OF APPROVAL

Building official may approve the proposed alternate, if sufficient evidence is provided that:

- Proposed design complies with the intent of provisions of the current codes
- The material or method proposed is equivalent to code requirements in:
 1. Suitability
 2. Strength
 3. Effectiveness
 4. Fire resistance
 5. Durability
 6. Safety
 7. Sanitation

Upon approval, all the features of the approved application (including a copy of the application) shall be incorporated to the drawings.

DISCLAIMER:

Applicants for Alternate Materials, Alternate Design and Methods of Construction shall note that the approval of the proposal is based on the factual documentation provided in support of the alternate at the time of approval. If at any point during the review or inspection process, the building official notices deviations from the original application, the approval becomes null and void. At that time, the applicant has to either revert to the original proposal or file a new application based on the revised plans.

The Approval of this application is project specific and may not be used or transferred to other projects. Conditions are reviewed on a project by project basis and are subject to change due to project specific conditions.

For Alternate Proposals processed prior to submittal of full set of plans. In these instances, the approval is only in concept. The approval needs to be validated after submittal of all construction documents.