

RESOLUTION NO. 3461

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTE SERENO
AMENDING RESOLUTION NO. 3263 AND ADOPTING A SCHEDULE OF FEES OR
CHARGES FOR PERMITS, LICENSES**

RESOLVED, by the City Council of the City of Monte Sereno, County of Santa Clara, State of California, that this resolution hereby amends Resolution No. 3263 regarding fees or charges for permits and licenses and the following is hereby adopted and approved as the revised schedule of fees or charges to be paid for the herein described permits, licenses or other services in the City of Monte Sereno, and further, that every person filling an application for any of the following permits, licenses or services shall pay a non-refundable fee (unless otherwise indicated) in the amount set opposite each item, to wit:

ADMINISTRATION FEES

<u>Administrative Fee</u> , charged on all contract services	15% of the contract fee charged
<u>Check Processing Fee</u> , charged for all returned checks	\$15, plus bank charges
<u>Business License Fees</u>	
General Contractor	\$105.00
Solicitors (for profits)	\$105.00
Others (indulging subcontractors/specialty contractors)	\$55.00
<u>Alarm Soundings, within a 12 month period</u>	
First, Second and Third Soundings	No charge
Fourth	\$200.00
Fifth	\$300.00
Subsequent Alarms	\$300.00
<u>Parking Fines</u>	
Unlawful Parking (signs/curbs)	\$35.00
Parked over 72 hours	\$35.00
Parked Posted for sale, or repair	\$35.00
<u>Printed Material and Maps</u>	
Photo Copies	\$.25 per page
Zoning Map Set	\$5.00
City History "Peaceful Mountain"	\$31.00
Design Guidelines	\$8.00
The following hourly rates includes staff costs and administrative overhead:	

City Attorney	Actual Cost Plus Admin. Fee
City Manager	\$127.00
City Engineer	Actual Cost Plus Admin. Fee
Associate Planner	\$68.00
Building Official	\$110.00
City Clerk	\$85.00
Finance Officer	\$85.00
Administrative Clerk	\$50.00
<u>Contract Services</u>	
Fee equal to actual cost plus administrative fee (including overhead).	

ANIMAL CONTROL FEES

Refer to fees set by Silicon Valley Animal Control Authority

BUILDING FEES

<u>Construction Tax</u> per square foot new construction	\$.51
<u>Electrical, Plumbing or Mechanical Permits</u> per square foot of construction area plus plan review fee, when applicable, shall be 25% of the permit fee.	\$.06 (minimum) \$62
<u>Demolition Permit</u>	\$62.00
<u>Building Permit Valuation</u> The Building Official shall establish the valuation of said improvements, and fees will be assessed according to the following fee schedule.	
<u>Building Permits</u> based on the following table:	
Total Valuation of permitted work	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00

\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000. plus \$7.00 for each additional \$1000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof
Other Inspections and Fees:	
Inspections outside of normal business hours (minimum charge -two hours)	\$220.00 per hour
Reinspection fees assessed under provisions of Section 305.8	\$110.00 per hour
Inspections for which no fee is specifically indicated	\$110.00 per hour
Additional plan review required by changes, additions or revisions to plans (minimum charge –one-half hour)	\$110.00 per hour
For use of outside consultants for plan review and inspections	Actual costs plus admin fee including overhead
Plan Review Fee – A plan review fee shall be charged for building permits and is in addition to the building permit fee. This fee is calculated at sixty-five percent (65%) of building permit fee.	
Structural Plan Review Fee – A structural plan review fee shall be charged for building permits and is in addition to the building permit fee. This fee is calculated at sixty-five percent (65%) of plan review fee.	
Energy Conservation Plan Review Fee – A energy conservation plan review fee shall be charged for building permits and is in addition to the building permit fee. This fee is calculated at five percent (5%) of plan review fee.	
Green Building Code Plan Review Fee – A green building code plan review fee shall be charged for building permits and is in addition to the building permit fee. This fee is calculated at five percent (5%) of plan review fee.	
Micro-Filming/Imaging Fee- A fee of \$5 per page shall be charged for building permits and is in addition to the building permit fee.	
Road Impact Fee – A road impact fee shall be charged for building permits and is in addition to the building permit fee. This fee is calculated at \$.49 per \$100.00 of valuation of permitted	

work.

Additional Fees In the event additional map checking, plan checking, or inspection services by the city are required by reason of changes, modifications, additions, errors, omissions, or discrepancies occasioned by the applicant or his agents or representatives, the applicant shall pay an additional fee equal to the actual cost to the City of performing the additional services.

FIRE PROTECTION FEES

<u>ONE TIME FEE</u>	\$30.00
1. Permits for fire hydrant systems, fire extinguishing systems, fire alarm systems shall be charged as outline in Chapter 3 of the Uniform building code Second and additional reinspections	each
2. Job site consultation as determined by the Fire Chief (1 hour minimum)	\$50.00 per Man Hour
<u>YEARLY FEES</u>	
3. Institutional permits	
A. Over 50 persons	\$100.00
B. More than 6 Persons	\$75.00
4. Day Care Facilities	
Six or more	\$35.00
5. Places of Assembly	
A. 50-300 persons	\$50.00
B. Over 300 Persons	\$85.00
C. Tents in excess of 300 sq. ft. (for each permit)	\$85.00

PLANNING FEES

<u>Permit Fees</u>	
Significant Tree Removal (plus any arborist services)	\$100.00
Administrative Building Site Approval	\$2,450.00
Secondary Dwelling Unit (New register)	\$385.00
Secondary (Register existing)	\$225.00
Satellite Dish, new or existing	\$55.00
Reasonable Accommodation Application	\$360
<u>Site Development Permit</u>	
New Houses	\$2,450.00
Demo/Rebuild	\$2,450.00
Accessory Building	\$360.00
Remodel	\$1,500.00
Hillside Development	\$2,750.00
Site Development Permit Revision	\$1250.00
Second Floor Window Alteration Only	\$360.00
<u>Variance</u>	\$2,450.00

<u>Use Permits</u>	\$2,450.00
Animals	\$360.00
Accessory Structure	\$360.00
Special Land Use Permit (Historic Resource)	\$2,450.00
<u>Subdivisions</u>	
Lot Line Adjustment	\$1,500.00
4 Lots or fewer	
Preliminary Map (per lot)	\$1,155.00
Tentative Map Application Fee	\$2,550.00
Additional Fee per Lot	\$1,360.00
5 Lots or more	
Preliminary Map (per lot)	\$1,155.00
Tentative Map Application Fee	\$3,060.00
Additional Fee per Lot	\$1,360.00
<u>General</u>	
Appeals	\$360.00
Planning Staff Consultation	\$100.00
Engineering Staff Consultation	Actual cost plus administrative fee (including overhead)
Real Estate Consultation	\$100.00
Street Name/House Number Change	\$250.00
<u>Environmental Determination</u>	\$2,530.00
<u>General Plan Amendment</u>	\$2,530.00
<u>Zoning Map Amendment</u>	\$2,530.00
<u>Annexation (excluding LAFCO Fees)</u>	\$2,530.00

PUBLIC WORKS FEES

<u>Certificate of Compliance</u>	\$360.00
<u>Encroachment Permit (Administrative)</u>	\$175.00
<u>Construction Encroachment Permit Fee</u>	
First \$30,000 of value, or any fraction thereof	5% of value (Minimum fee \$200.00)
Next \$50,000 of value or any fraction thereof	3% of value (Minimum Fee \$200.00)
Value exceeding \$80,000	2% of value (Minimum Fee \$200.00)
Road Impact Deposit – Portion not required for street repair to be refunded	\$2,040.00

<u>Storm Drain Fees</u>	
Per lot zoned:	
R-1-44	\$2,450.00
R-1-20	\$1,640.00
R-1-8	\$810.00
<u>Grading Plan Check Fees - (including overhead)</u>	
	actual cost plus administrative fee
<u>Grading Permit Fees</u>	
Less than 50 cubic yards	\$105.00
51 to 100 cubic yards	\$160.00
101 to 1,000 cubic yards	\$160.00 for the first 100 cubic yards plus \$30.00 for each additional 100 cubic yards or fraction thereof up to 1,000 cubic yards
1,001 to 10,000 cubic yards	\$460.00 plus \$30.00 for each additional 1,000 cubic yards or fraction thereof up to 10,000 cubic yards
10,001 to 100,000	\$760.00 plus \$30.00 for each additional 1,000 cubic yards or fraction thereof up to 100,000 cubic yards
100,001 cubic yards or more	\$3,460.00 plus \$30 for each additional 1,000 cubic yards or fraction thereof
<u>NPDES Plan Check, Inspection, and Enforcement</u>	
Plan Check, including one resubmittal	\$232
Additional Resubmittal	\$105
Initial Site Inspections (up to 3 visits)	\$391
Violation Investigations (up to 2 visits)	\$253
Reactivation Fee	\$622
Drainage Improvement Fee	
Plan Check , including one resubmittal	\$444
Additional resubmittal	\$105
Initial Site Inspections (up to 3 visits)	\$232

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REGULARLY passed and adopted this 4th day of October 2011

AYES: Council Members Craig, Garner, Rogers and Mayor Anstandig
NOES: None
ABSENT: Council Member Malloy

Marshall Anstandig, Mayor

ATTEST:

Andrea M. Chelemengos, City Clerk

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